

JASPER HEALTH SERVICES, INC.

**REQUEST FOR PROPOSAL
FOR CONTRACT PHARMACY SERVICES**

REQUEST FOR PROPOSAL DUE:

February 21st, 2025

At: 4:00 P.M. EST

Deliver to:

**ROBERT CUMBIE,
CHIEF EXECUTIVE OFFICER
898 College Street
Monticello, Georgia 31064**

MEMORANDUM

To: Interested Parties

Date: February 7, 2025

Subject: Invitation to Submit a Proposal to provide contract pharmacy services to support the Jasper Health Services, Inc. d/b/a Jasper Memorial Hospital (“Hospital”) 340B program.

You are invited to submit a proposal to provide pharmaceutical services as a contract pharmacy to participate as an extension of the Hospital Pharmacy program that participates in the 340B program.

Proposals must be submitted in accordance with the instructions for proposers.

The final selection of the successful party will be made by the Hospital, subject to legal requirements of the State of Georgia.

The Hospital reserves the right to reject any or all proposals, waive any informalities in the proposals received, and to accept any proposal which in their sole opinion may be in the best interests of the citizens and communities served by the Hospital. The Hospital does not obligate itself to accept a proposal solely on the basis of highest financial value or any other criteria. The Hospital will evaluate the proposal using criteria set forth below.

INSTRUCTIONS TO PROPOSERS

For your Proposal to be considered, it must be submitted in accordance with the following instructions:

1. Proposals must be submitted in electronic format. The electronic format may be emailed to rcumbie@jaspermemoial.com.
2. Neither oral, telephonic, nor telegraphic Proposals, nor changes to Proposals, will be accepted. Any changes to the Proposal will necessitate a resubmission of the entire Proposal package on or before the opening date and time.
3. Identify the Executive Team that would be involved in the proposed arrangement.
4. Confirm that all officers, directors, investors and employees providing services under the proposal are not excluded or debarred from participating in any state or federal healthcare programs.
5. Describe the pharmacy location, license number, geographic scope of services.
6. Confirm the pharmacy license is in good standing in the State of Georgia.

7. **Do not contact** members of the Hospital Board. **All questions regarding this project should be sent via email to:**

rcumbie@jaspermemorial.com

Responses will be made to questions from interested parties in a timely manner. The questions and responses will be shared with all responding parties. Responses will be directed to the individual receiving this proposal unless otherwise directed in writing or via email. To receive a response, all questions should be submitted by five business days prior to the due date.

Selection Criteria

The Hospital's primary goal is to enter into an arrangement that will ensure access to pharmaceutical services for eligible patients in compliance with the applicable 340B program rules and regulations.

Proposals will be selected or rejected based on the following criteria:

Primary Criteria

- Experience in operating a contract pharmacy with a Hospital enrolled in the 340B program.
- Sufficient technology resources to enable the tracking, ordering and operational management of the 340B program pharmaceuticals.
- Secure Information Technology structure to support interoperability with the Hospital.
- Pharmacy system that identifies duplicate discounts and excluded patients to support compliance
- Proposed fee structure for the contract pharmacy arrangement
- License in good standing and eligible to participate in any state or federal healthcare programs

Other Criteria

- Your Company or your Company's personnel's experience in compliance with 340B program requirements.
- Evidence of compliance with applicable laws.

REQUIREMENTS AND SPECIFICATIONS FOR RESPONSE

Proposers may propose contract pharmacy services which focuses on the objectives of the Hospital.

1. Describe the structure of the contractual arrangement (if you have a proposed draft, please include).
2. Financial terms of the engagement.
3. Non-financial terms.
4. How the community will benefit.
5. What services would be provided.
6. Who are the personnel that will serve as the liaison with Hospital?

Mandatory Terms

1. The Proposal should incorporate the obligations outlined below:
 - a. Maintain all licenses and accreditations.
 - b. Operate in accordance with applicable laws, rules and regulations.
 - c. Participate in state and federal healthcare programs.
 - d. Support activities and operational initiatives that address the unmet health needs of the public in accordance with O.C.G.A. §31-7-75(22).

2. Operational Experience

- a. Provide a complete list of hospitals that you currently serve as a contract pharmacy.
- b. Provide background of the professionals on your staff who will be directly involved with the hospital during both transition and daily operations. Include a brief résumé of their qualifications and experience.
- c. Describe your pharmacy's experience with 340B programs.

3. Corporate Information

What is the name, title and contact information for the primary contact and any secondary contacts for this RFP?

- a. Please give us a brief history of your company, including acquisitions, divestitures and restructures of rural hospitals.
- b. Please provide a complete description of your organization type and ownership, including date incorporated, state of formation, or other information on ownership.
- c. Please provide an organizational chart of your organization which illustrates the reporting structure as it would relate to operation of the Hospital. In addition, a summary of experience and qualifications of key management must be provided.
- d. Is your company or any of its facilities currently operating under a Corporate Integrity Agreement? If so, please explain.

4. Financial Information: Latest audited financial statements and other information which will substantiate your company's ability to fulfill the terms and conditions of your proposal.

5. References

Provide contacts at other hospital facilities.

Trade Secrets Prohibition; Public Information Disclaimer

The Hospital will consider all proposals voluntarily submitted in response to this RFP to be free of trade secrets and such proposals submitted in response to this RFP which make claims of trade secrets information will be disqualified from consideration immediately upon the discovery of such unallowable claim.

All proposals and any other documents submitted to the Hospital in response to this RFP will become Hospital property. This RFP and any proposals submitted in response to this RFP, will be deemed to be public records. For purposes of this section, "proposal" means both the technical and the cost proposals submitted by the Contractor, any attachments, addenda and/or appendices. Please note, Hospital is subject to the State of Georgia Open Records Act.

Caveat

The Hospital is under no obligation to issue a contract as a result of this notice if, in the opinion of the Hospital, none of the proposals are responsive to the objectives and needs of the Hospital. The Hospital further reserves the right to not select any Proposal.

THIS RFP IS MERELY A RFP AS IT IS NOT OFFER OF CONTRACT AND SHALL NOT BIND THE HOSPITAL OR ANY AFFILIATES AND SUBSIDIARIES FROM ENTERING INTO ANY CONTRACTUAL AGREEMENTS OR ARRANGING FOR THE PROVISION OF THE SERVICES DESCRIBED BY THIS RFP.